

# PALISADES INTERSTATE PARK COMMISSION

P.O. BOX 155, ALPINE, NJ 07620

PH: (201) 768-1360 FAX: (201) 767-3842 WEB: njpalisades.org

## 2010 GENERAL ACTIVITY PERMIT

### ORGANIZATION INFORMATION

ORGANIZATION: \_\_\_\_\_ PHONE #: \_\_\_\_\_  
PERSON IN CHARGE: \_\_\_\_\_ FAX #: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ CELL #: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_ EMAIL: \_\_\_\_\_

### EVENT INFORMATION

DATE: \_\_\_\_\_ AREA: \_\_\_\_\_ EVENT: \_\_\_\_\_  
SETUP TIME: \_\_\_\_\_ START TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_ RAIN DATE: \_\_\_\_\_  
# OF PEOPLE: \_\_\_\_\_ # OF CARS: \_\_\_\_\_ # OF BUSES: \_\_\_\_\_ # OF CATERING VEHICLES: \_\_\_\_\_  
 Caterer  Band/DJ  Alcohol Use Authorized  Signs/Decorations  Rental Company  Public Event  
Fees:  Charity Fundraiser  Company Picnic (Base \$200)  Wedding (Base \$500)  Security Deposit \$200  
 Prepaid Parking \$ \_\_\_\_\_  \$ \_\_\_\_\_ Other (describe) \_\_\_\_\_

### SPECIAL ARRANGEMENTS:

Permittee may not interfere with public use of Park areas, disturb Park patrons or disrupt Park events; Alcohol is prohibited unless noted above and the appropriate permit has been secured; Tents, rides, sound systems, etc. by special arrangement only; All signs and decorations must be removed at end of the event; All garbage must be bagged and placed in the green dumpsters; Tents, equipment or rides may not be set up in the overflow parking area (Ross Dock); All activities on the grounds must conform to the approved site plan; Any exceptions to these conditions must be approved in advance and noted above.

Please contact the Park Commission at least 30 days in advance of the event regarding changes to or cancellation of this permit. Refunds are at the discretion of the Commission and may not be granted if 30 days notice is not given.

Possession of permit does not guarantee entry or re-entry to the park when an area is closed or filled to capacity. The parking fee of \$5 must be paid upon arrival unless otherwise noted.

Park roads and drives may be closed to all traffic due to weather conditions, thereby canceling this permit. If in doubt, the person-in-charge should contact the Park Police at 201-768-6001. Rain dates should be considered.

This Permit is not valid until it has been signed by both parties and cannot be sold, transferred or reissued. Please read the entire contract, sign it and return it to the Park Commission along with the required payment, proof of insurance and a copy of the permittee's driver's license. An executed copy of the contract will be mailed to you along with a receipt for payment.

This contract is granted with the understanding that the person(s) or organization listed above will comply with the Permit Terms and Conditions, attached hereto, and the Rules and Regulations of the Palisades Interstate Park Commission. Failure to do so will result in revocation of this contract, denial of future requests and loss of security deposit.

Signed:

Person In Charge \_\_\_\_\_ Date \_\_\_\_\_ PIPC Superintendent \_\_\_\_\_ Date \_\_\_\_\_

DATE PAID: \_\_\_\_\_ AMT: \_\_\_\_\_ HOW: \_\_\_\_\_ RECEIPT #: \_\_\_\_\_



## GENERAL ACTIVITY PERMIT INFORMATION

The following is a list of pertinent information that permittees should be aware of when planning an event in the Park:

1. Music must be played at low levels and must not disturb Park patrons or disrupt Park events.
2. Bathrooms are generally cleaned the day before or the morning of the event.
3. Pre-paid parking does not reserve or guarantee parking.
4. If the party exceeds the number on the permit the police can shut down the event.
5. All garbage must be bagged and placed in the green dumpsters. Nothing must be left behind.
6. Public is still allowed to use restrooms and surrounding picnic areas.
7. Permittee is not permitted to restrict access to public areas such as parking lot, restrooms, trails, picnic areas or other park amenities.
8. Coning off parking spots, sectioning off areas and restricting access to public areas is prohibited.
9. Permittee needs to coordinate the activities of any vendors they have hired for their event by providing directions, meeting the delivery and pick-up personnel and advising them of the access constraints.
10. All events must be over and cleaned-up by 9:00 p.m. on the date for which the permit is issued.
11. Weddings are permitted at Ross Dock providing they conform to the Group Use and Picnic Policy and the activities comply with the permit terms and conditions. Any exceptions, including the use of tents, group size, etc., must be reviewed and approved by the Superintendent. Additional fees may apply.
12. For events at Ross Dock, the overflow parking area must be left open. No tents, equipment or rides may be placed in this area.
13. The permit is valid only for the day of the event and all related activities must be completed on that date. Activities may not interfere with events scheduled on the previous or following day. Events needing additional time for set-up and breakdown will be required to schedule and pay for additional day(s) as needed and will be subject to additional fees.